

**MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.**

**1. CALL MEETING TO ORDER**

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, November 8, 2000, at 7:22 p.m. in the Torrance Community Television studio located in the Telecommunications Center.

**2. ROLL CALL**

**Present:** Commissioners: Kaur, Mikulicich Jr., Stadler, and Chair Tsao

**Also Present:** Michael Smith, Administrator

**Absent:** Commissioner Cahill (Excused)  
Commissioner Craft (Excused)  
Commissioner Haussmann (Excused)

**3. FLAG SALUTE**

Led by Commissioner Kaur

**4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA**

**MOTION:** *Commissioner Kaur moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion, seconded by Commissioner Mikulicich Jr., carried with an aye vote.*

**5. APPROVAL OF MINUTES**

**MOTION:** *Commissioner Mikulicich Jr. moved to approve the minutes for the October 11, 2000 meeting. This motion seconded by Chair Tsao, carried with an aye vote.*

*Item 5a. Add a motion entered by Commissioner Mikulicich Jr. and seconded by Commissioner Cahill to return to the minutes.*

**MOTION:** *Commissioner Mikulicich Jr. moved to accept the minutes as amended. This motion, seconded by Chair Tsao carried with an aye vote.*

**6. SCHEDULED BUSINESS**

a) Community Matters – NONE

b) Committee Reports

i) **Producer Incentive**

Commissioner Kaur discussed the upcoming public service announcement to be produced by the group concerning a Hospice. This project is scheduled for December.

**MOTION:** *Commissioner Stadler moved to accept and file the oral Producer Incentive Committee Report. This Motion, seconded by Commissioner Mikulicich Jr., carried with an aye vote.*

ii) **Franchise Renewal – NONE**

iii) **Operating Policies and Procedures– NONE**

iv) **Video Awards Program**

Commissioner Stadler briefly reported that the Committee divided the sponsor list and has begun to make follow-up to calls to the letter mailed to all potential sponsors. Administrator Smith indicated that over 200 letters were mailed on November 2 and 6<sup>th</sup>. He also indicated that the "Call for Entry" forms were mailed on November 8<sup>th</sup> to all eligible TCTV Producers. Administrator Smith also noted that both Ken Masters and Alana Pratt have agreed to serve as hosts for the awards program. Discussion followed.

**MOTION:** *Commissioner Kaur moved to accept the oral Video Awards Program Committee report. This motion, seconded by Chair Tsao, carried with an aye vote.*

c) **Report of Community Television Center**

i) **November, 2000**

Administrator Smith gave a brief summary of the report.

**MOTION:** *Commissioner Stadler moved to accept the Torrance Community Television Center for October, 2000. This motion, seconded by Commissioner Mikulicich Jr., carried with an aye vote.*

d) **Report of Legislative and Cable Related Activities – November, 2000**

Administrator Smith gave a brief summary of the report.

**MOTION:** *Commissioner Kaur moved to accept the Legislative and Cable Related Activities Report for November, 2000. This motion, seconded by Commissioner Stadler, carried with an aye vote.*

e) **Old Business - NONE**

f) **New Business - NONE**

12. **ADDENDUM MATTERS - NONE**

### **13. ORAL COMMUNICATIONS**

- 13a. Chris Mock, 20345 Roslin Avenue Torrance 90503 expressed his dissatisfaction with the departure of former TCTV Coordinator, Paul Fornelli. Mr. Mock requested the Commission place him on the next agenda. He indicated that the loss of Mr. Fornelli to Torrance Community Television was disgraceful. He expressed that Mr. Fornelli resigned his position because he was not promoted to the Production Supervisor position with CitiCABLE. Mr. Mock went on to express his dissatisfaction with the management of the Office. Commissioner Mikulicich Jr. indicated that the Commission does not have the authority to handle personnel matters. Chair Tsao invited Mr. Mock to explain what he was asking the Commission to do. Mr. Mock indicated that he wanted something done about the administration. (Mr. Mock departed)
- 13b. Administrator Smith requested that Chair Tsao contact Mr. Mock and attempt to determine what are his specific concerns, and ask that he place them in writing. If Chair Tsao receives a letter at least two weeks prior to the posting of the agenda, staff can most likely prepare an agenda item for the Commission to consider.
- 13c. Commissioner Kaur thanked staff for their hard work during this time of transition.
- 13d. Commissioner Mikulicich Jr. described his attendance at the Alliance for Community Media Far West Regional Conference held in Sacramento, October 27 and 28, 2000. He indicated he focused his attention on the "Big Picture" track.
- 13e. Commissioner Mikulicich Jr. wished everyone a happy Thanksgiving holiday.
- 13f. Chair Tsao thanked Commissioner Mikulicich Jr. for attending the conference on his behalf.
- 13g. Chair Tsao thanked staff for the upgrade and maintenance to the production control room.

### **ADJOURNMENT:**

Chair Tsao adjourned the meeting at 8:12 p.m., to reconvene on Wednesday, December 13, 2000 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith  
Cable Television Administrator

mt/MDS

Roll Call: Cahill ☐ Craft ☐ Kaur ☐ Mikulicich, Jr. ☐ Stadler ☐ Haussmann ☐ Tsao ☐